

**TES PTA AGENDA**  
General and Executive Board Meeting  
March 2, 2015

**I Call to Order**

**II Approval of the February Minutes** – distributed via email and copies provided at meeting.

A motion to approve the February minutes was made and passed. Heidi Frenzel made the motion and Amy Belcher seconded the motion.

**III Principal's Report** – Parent Coffee this week for 5<sup>th</sup> grade parents. Next week mid-term interims will be delivered. Hope everyone is enjoying One School One Book. We all love Humphrey. Dr. Kinlaw, our Superintendent, will be visiting this week. 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> grades took mid-year benchmark tests and we are looking really good and rising to the top! Career day is coming up at the beginning of April. There is a College Madness coming up that highlights colleges and universities, where teachers went to school, etc. Next month we will discuss the 5<sup>th</sup> grade renovation in depth.

**IV Teacher Representative/Mrs. Archer** – The teachers are thankful to be back in school. Make sure kids are getting a good night's sleep.

**V Report of Officers**

**Treasurer's Report** –

- Corporate support - increased budget by \$1350 for clothing bin money. We did receive \$200 in February for January collections. I have not heard how we did from the UR basketball game.
- First grade musical - still waiting on the DVD invoice from Alfreda.
- After School Enrichment & Drama Club - have received money from participants but have not paid instructors yet.
- Community service - created the budget of \$1100 based on the approval at the last PTA meeting
- Angel fund - increased the budget by \$250 as discussed at the last PTA meeting.

Spending reminder: Just a friendly reminder to all committee chairs that you need to spend your budgeted money. Around May 1st, all money not spent will be put in a pool to be designated at the June meeting. Certain committees (5th grade celebration, field day, 5th grade musical, SEATS, teacher appreciation, ice cream social) will not be able to meet this deadline and I am aware of that. But, everyone else needs to spend their budget and turn in all receipts by then. Please let me know if you have any questions or if you feel that you will need to spend money after May 1st and you are not one of the committees that I just listed.

Requests for designation money and budget requests for next year: Please let me or Angela know if you have any requests for a designation for this year or a budget request for next year. Generally, designations are a one-time request for money for a specific project or need. Designations are determined and approved by the executive committee in May and voted on by the entire PTA membership in June. The funds are available starting in July. The amount of money available for designations is determined by any budget overage we estimate we will have in June.

On the other hand, budget requests are for next-year's budget and are for things that will need to be funded on an on-going basis year after year. Those requests are taken into consideration when working on the entire fiscal budget, which is started in July. The executive committee approves the budget in August and the general PTA membership approves it in September.

**Treasurer Elect's Report** – No report.

**President Elect's Report** – Members of the Nominating Committee are here and have chosen a slate: Erin Reibel – President-Elect, Emily Hare – Treasurer-Elect, Blair Wyatt – Corresponding Secretary, and Betsy Estes – Recording Secretary. We need a quorum of 20 people next meeting.

**Corresponding Secretary's Report** – No report.

**Parliamentarian's Report** – No report.

**President's Report** – Mrs. Toy is looking for a volunteer to assist a student with science. We are looking for Volunteer of the Year so send any submissions to Angela by March 17<sup>th</sup>. The county is still reviewing the Pow Wow Patch plans and reassured Mrs. Ford that they would have more information in the next two weeks. If you are interested in a committee position, please contact Amy Belcher.

**HCCPTA Representative** – The last meeting was the Reflections Awards Ceremony. The next meeting is March 23<sup>rd</sup> and is about Parental Involvement. If there is something of interest, anyone can attend at Ward Elementary School.

**VI New Business** – None.

**The meeting took a 5 minute break to mingle and allow those to leave if needed.**

## **VII Committee Reports (Executive Board)**

- SEATS – February in Review:

2/3, 2/24 & 2/25 **Ginjer Clarke** - Children's nonfiction author gave an introductory presentation 2/3 to all 3rd graders followed by writing workshops in each 3rd grade class on 2/24 & 2/25. As usual, her presentations were full of writing fun for the students and greatly appreciated by the teachers. Feedback by the 3rd grade team keeps Ginjer coming back year after year. (Snow did delay her classroom visits by a week but luckily she was able to slip her original schedule a week later than originally planned).

2/5 **Young Scientists** presented 'Sun & Shadows' to Kindergarten

2/9 Ryan K. Smith - VCU Associate professor of history, author & TES parent visited the 5<sup>th</sup> grade in January and was so well received that we called him back to address the 4<sup>th</sup> graders before their writing test.. He brought his writer's "toolbox" and spoke to the students about the importance of editing in the writing process.

2/23 **One School One Book Program** began - The World According to Humphrey by Betty G. Birney. The school looks great w/ the hamster cage trivia boxes and Humphrey posters. Big thanks to Art teacher Julie Ranson for the fantastic poster in the lower rotunda and also to Liz Boggis for once again leading the One School One Book program along with resource teacher Ellen Gonzalez. The entire One School One Book committee will be recognized and thanked in Signals at the conclusion of the program.

2/18 VCU Hall of Fame Basketball Star Calvin Duncan - cancelled due to snow, rescheduled for March.

Ahead in March:

3/5 **Young Scientists** visit 3rd grade with a lesson on SOIL

3/10 Author **Obert Skye** will be at school to visit with our 4th & 5th grade students. Many thanks to Melissa Sanne and Jill at BBGB for making this visit possible. SEATS purchased a set of his "Creature From My Closet" books for each 4th and 5th grade teacher to add to their classroom library and to allow students to familiarize themselves with his graphic novels before his visit. Families have also been given the opportunity to purchase his books at the BBGB Book Fair and on the BBGB website. Autographed books will be delivered to students the day after his visit.

3/19 **Theatre IV** will present 'I Have a Dream, The Life and Times of Dr. Martin Luther King Jr.' to the 3rd, 4th & 5th grades.

3/26 **RESCHEDULED: VCU Hall of Fame Basketball Star Calvin Duncan** returns with another motivational message called 'POWER of a dream' for our 4th & 5th graders. Students will be encouraged to wear black & gold to show our support for VCU.

March is full of activities for our 3rd - 5th graders....not to worry, K - 2 will see some great programs in the 4th quarter.

- ASE – After-School Enrichment is underway and is going well. We missed the third session due to HCPS closure and will make up that date on March 18th. Parent support has been terrific and we have mostly filled the volunteer slots each week. Thank you for your continued support!
- Annual Fund – No report.

- Book Fair – So, despite Mother Nature’s best efforts, the TES PTA’s first winter book fair managed to open for two days last week. bbg has been incredibly flexible and rearranged our fair dates numerous times. We’ve extended last week’s fair until after school today and tomorrow. Tomorrow, Tuesday the 3rd of March, is the final day. We start packing up the books at 4pm. Before the winter weather hit last week, we were inundated with visits from teachers and students. “This is a book wonderland!” and “these books are awesome!” were some of the comments overheard when Mrs. Barnett’s class visited on Wednesday afternoon. The teacher wish list pockets are still jam packed with wishes for books from your children’s classroom teachers. If you get the chance, please do stop by tomorrow after school to pick up a book or two. The selection is fabulous! We provided 15 books for Angel Fund students and really enjoyed helping them each choose the perfect book. Many thanks go out to the TES administration for their flexibility in allowing us to postpone and then extend the fair. A great big thank you to everyone who helped out as well as to those who shopped!
- Buildings and Grounds – We are still at a standstill until the Henrico Board submits their internal bid for the Pow Wow Patch.
- Chess Club – No report.
- Community Service – No report.
- Drama Club – Rehearsals for the spring performances are in full swing. Performance dates are set for Tuesday March 31 and Tuesday April 2.
- Facebook – No report.
- First Grade Musical – No report.
- Holiday Kids Corner – No report.
- Hospitality – No report.
- SCA/Spirit Nights – We are working on some spring events.
- Signals – No report.
- Spirit Wear – No report.
- STOP – No report.
- Volunteers – Still looking for a few volunteers for Mrs. Toy’s class. There are opportunities for 2 hours of copy person starting in April. Will begin recruiting for Kindergarten Registration in late March.
- Newcomers – Met last week and evaluated events held in the past. We are going to call them “New TESers”.
- Field Day – No report.
- Spring Fling – We are still in need of two chairs for next year’s Spring Fling. Also, we will **not** be doing the class baskets this year but we will be having the teacher raffle though. We will be sending an email to room parents to let them know. Things are moving right along and we are excited about the big day. If there are any questions please contact Katherine Davis or Meredith Flippin. .
- Teacher Appreciation Week – No report.
- Yearbook – No report.
- Family Night – No report.
- Calendar and Directory – No report.
- Duathlon – No report.
- Fall Clean Up – No report.
- Walk to School Day – The date is set for October 27, 2015.
- Lego – No report.
- Reflections – No report.
- Square One Art – No report.
- Veteran’s Day Assembly – No report.

## VI Adjourn

### 2014-2015 PTA Executive Board Regular Attendees

President: Angela Kennedy

Treasurer: Beth Robbins

Corresponding Secretary: Jennifer Pounders

Recording Secretary: Emily Hare

President Elect: Amy Belcher

Treasurer Elect: Dana Johnson

Parliamentarian: Heidi Frenzel

# 2014-2015 Budget Report v2 - Year To Date

7/1/2014 through 3/1/2015 Using TES PTA Budget

3/1/2015

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Category	7/1/2014 Actual	- Budget	3/1/2015 Difference
<b>INCOME</b>	<b>42,635</b>	<b>46,085</b>	<b>-3,450</b>
Contributions	<b>25,869</b>	<b>26,085</b>	<b>-216</b>
Annual Fund	24,463	23,435	1,028
Corporate Support	1,011	2,150	-1,139
Membership	395	500	-105
Fundraisers	<b>16,766</b>	<b>20,000</b>	<b>-3,234</b>
Book Fair	193	1,500	-1,307
Duathlon	2,318	1,500	818
Holiday Kids' Corner	5,233	2,000	3,233
Spirit Merchandise	2,503	1,000	1,503
Spring Fling	-325	9,000	-9,325
Square One Art	6,844	5,000	1,844
<b>EXPENSES</b>	<b>-8,315</b>	<b>46,085</b>	<b>54,400</b>
Management & General Expenses	<b>1,813</b>	<b>3,185</b>	<b>1,372</b>
Bank Service Charges	878	900	22
Insurance PTA	305	305	0
Office Supplies	514	800	286
Parliamentarian Expenses	0	80	80
President - Discretionary	116	800	684
PTA Conventions	0	300	300
Program Expenses	<b>-10,129</b>	<b>42,900</b>	<b>53,029</b>
Scholastic Enrichment	<b>-8,576</b>	<b>16,620</b>	<b>25,196</b>
1st Grade Musical	-54	800	854
5th Grade Musical & Video	0	1,100	1,100
After School Enrichment	-10,120	500	10,620
Drama Club	-6,952	800	7,752
Family Night	0	500	500
Field Day	0	500	500
Legos Competition	130	420	290
Peter Rabbit's Garden	0	400	400
Reflections	0	100	100
SEATS	8,420	11,500	3,080
School Support	<b>4,484</b>	<b>13,080</b>	<b>8,597</b>
Buildings & Grounds	546	2,500	1,954
Teacher Appreciation & Room Parents	147	4,200	4,053
Teacher Funds	3,791	6,380	2,589
Services	<b>-6,036</b>	<b>13,200</b>	<b>19,236</b>
5th Grade Celebration	175	2,500	2,325
Birthday Ribbons	0	100	100
Chess Club	160	0	-160
Communications (Signals, Website)	70	250	180
Community Service	108	1,100	992
Correspondence Secretary	812	1,800	988
Directory	-55	0	55
Guardian Angel Fund	439	1,750	1,311
Hospitality	1,042	2,200	1,158
National Walk to School Day	118	100	-18
Newcomers	575	700	125
PTA Programs-Socials	150	2,000	1,850
Scholarship-High School Support	0	500	500
Veterans Day	195	200	5
Yearbook	-9,824	0	9,824
<b>Net Difference:</b>	<b>50,951</b>	<b>0</b>	<b>50,951</b>

## 2014-2015 Designations Budget - Year To Date

7/1/2014 through 3/1/2015 Using TES PTA Budget

3/1/2015

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Category	7/1/2014 Actual	- Budget	3/1/2015 Difference
<b>EXPENSES</b>	<b>6,685</b>	<b>37,907</b>	<b>31,222</b>
Designated Expenses	<b>6,685</b>	<b>37,907</b>	<b>31,222</b>
Accelerated Reader	1,000	1,000	0
Bike Rack	250	250	0
Book Room	130	7,000	6,870
Color Printers	473	500	27
Empowering Writers	0	5,431	5,431
Expanding Expressions Toolkit for Speech	230	230	0
Horseshoe Signs	500	500	0
iPad for Art	599	600	1
Lakeshore STEM kits	2,993	3,000	7
Lego Robots	0	560	560
National Known Author	0	5,000	5,000
Pow Wow Patch	0	7,000	7,000
Reading A to Z	510	600	90
SEATS	0	5,936	5,936
Spring Fling Signs	0	300	300
<b>Net Difference:</b>	<b>-6,685</b>	<b>-37,907</b>	<b>31,222</b>