

**TES PTA AGENDA**  
General and Executive Board Meeting  
December 1, 2014

**I Call to Order**

**II Approval of the November Minutes** – distributed via email and copies provided at meeting.

A motion to approve November minutes was made and passed. Laura McCoy made the motion and Beth Robbins seconded the motion.

**III Principal's Report** – The 5<sup>th</sup> grade hall renovation plans are being finalized. The rooms will include conference areas so students can work collaboratively. Mrs. Ford recognized that parents are doing a great job in the loop. Some parents are dropping the kids off in the parking lot. If you want to park in the lot and walk your child to the sidewalk, that is fine, but do not drop off in parking lot. Cafe Cheer is coming up and teachers have a lunch to celebrate the season. Thank you to the parents who have volunteered to assist during this time.

**IV Teacher Representative/Mrs. Archer** – Thank you for the Thanksgiving Day lunch.

**V Report of Officers**

**Treasurer's Report** – Budget report - We paid membership dues to VA PTA and we are slightly under budget. We paid half of the amount due to SPARC for Drama Club. Please remember to turn in all your disbursement requests in a timely manner. There are several committees, which include Legos, Holiday Kids Corner and the First Grade Musical, that will finish up in December. Committee chairs - please remind all the volunteers to turn in their receipts.

**Treasurer Elect's Report** – No report.

**President Elect's Report** – Many thanks to all those who showed interest and signed up for the TES Birthday Board. Last time I looked, May was still open. Any takers? I will directly contact those who signed up to pass along details on supplies, dimensions and student lists.

**Corresponding Secretary's Report** – Several sympathy, wedding and baby cards.

**Parliamentarian's Report** – No report.

**President's Report** – We have another Pow Wow Patch bid and looking for one more for comparison.

**HCCPTA Representative** – No report.

**VI New Business** – Jonah (has a 1<sup>st</sup> grade son) represents his neighborhood (between Patterson and Three Chopt) and bus issues. The bus has not been arriving and there was no phone notification regarding the bus. If you have any issues with the buses and their arrival and schedule, please contact Toby Bowles 217-6273. There is a driver shortage and a job fair is coming up. The county is publishing some marketing materials regarding the need. The system to notify the parents is older and takes time to process the calls in a batch process. Jonah wanted to open a dialog regarding these issues. Angela is going to mention to Alana Davis the Henrico County Council PTA Representative. Mrs. Ford mentioned that the only way the school knows that the bus is a no show or late is by the parents telling the school. Please call the school or let an administrator know if the bus is late or is a no show.

**The meeting took a 5 minute break to mingle and allow those to leave if needed.**

**VII Committee Reports (Executive Board)**

- SEATS – Wednesday, December 3rd - Maymont will be presenting "Life Cycles" to our 2nd graders. This program is the perfect complement to their study of animals and the educators bring many great visual aids and animals (alive & preserved) that make this a favorite for the students.

Monday, December 8th - Young Scientists will be visiting kindergarten with a workshop about measurement.

Wednesday, December 17th - The Virginia Living Museum will travel to us from Newport News to present "Bears-Oh My" to the 1st grade. This program focuses on the habits of woodland animals....hibernation, camouflage, adaptations and more.

Last week Liz Boggis and I (Lisa) met with Resource teacher Ellen Gonzalez to begin planning this year's One School, One Book activities. Liz will again be the committee chair w/in SEATS to lead this committee and has already secured a great group of volunteers to work on book orders, trivia prizes, decorations and the end of event celebration.....stay tuned, more to come after winter break.

- ASE – Planning is underway for the winter session of After-School Enrichment and we expect to have contracts out to vendors early this week. The winter session runs from February 4th-March 11th, with a make-up date of March 18th in the case of school closure. We look forward to an exciting and fun winter session!
- Annual Fund – No report.
- Book Fair – The in-shop book fair at bbgb is being held this Friday, Saturday and Sunday. They've extended their hours for TES on Friday - opening at 8am AND serving coffee and donuts!! Please take this opportunity to check out the new shop in Carytown. 15% of proceeds will go back to our school - no flyer or coupon needed! Be sure to look for wish list books for our sister school, Fair Oaks Elementary, while you are browsing. We'd like to extend our love of reading to others! Announcements have been posted in Signals the past three weeks. Flyers went home in backpacks either last week or today. Please help spread the word and encourage the TES community as well as family and friends to get some early holiday shopping accomplished this weekend. The shop provides gift wrapping.
- Buildings and Grounds – We are still in the process of determining which proposal we will use for the Pow Wow Patch. Once a proposal is chosen, the 1st phase of the renovation will hopefully begin this Jan/Feb. Grounds committee will be looking to help with the budget by offering bricks with engravings to be purchases by TES families that will go in the new renovated Pow Wow Patch.
- Chess Club – Chess club is on break until Jan. 6th when we'll pick up for our winter session. Fliers will be distributed to all students next week to encourage sign-up. We are opening the team to kids with an interest and any skill level!
- Community Service – There will be an "angel tree" type set up at bbgb this season for Fair Oaks Elementary requests. The Fair Oaks food drive is going on. Right now we are putting together 30 boxes of food for families in need. There are six coats from last year's coat collection that will be taken to Fair Oaks. We are looking for volunteers to wash coats over the winter break. We received \$1.50 from the recycle bin in the back parking lot for the month of October. There was further discussion surrounding the distribution of the recycle bin funds. Once we receive over \$300 the PTA will need to approve the designation for the recycle bin funds.
- Drama Club – No report.
- Facebook – The Veteran's Day post had over 8,000 views. Our community messaging is reaching lots of individuals.
- Hospitality – No report.
- SCA/Spirit Nights – No report.
- Signals – No report.
- Spirit Wear – Will be at Holiday Kids Corner. There are \$1 items, ornaments, and TES blankets.
- STOP – Stay off your phones when close to school and stop at crosswalks.
- Volunteers – We have a need for volunteers for makeup picture day on Wednesday December 3 from 7:50 am to 10 am. If interested, please contact [amywmulholland@me.com](mailto:amywmulholland@me.com) or 402-0480.
- Newcomers – No report.
- Field Day – No report.
- Spring Fling – No report.
- Teacher Appreciation Week – No report.
- Yearbook- No report.
- Family Night – No report.
- Calendar and Directory – No report.
- Duathlon – No report.
- Fall Clean Up –
- Walk to School Day – Still working with STOP Committee on the Fit4Kids grant possibilities.

#### **November:**

- Lego – Senior Lego Robotics season is over. The Wise Guys are pursuing a national project award for \$20,000 to help students nationally learn first aid. A huge thanks to Mrs.Ford, Mr. Gordon and Mrs. Gonzales for their support. Thanks to those parents and students that came out to the tournaments. We will explore opportunities to get students more familiar with programming before next FLL season. Junior teams will meet during the winter months.
- Reflections – TES had a strong showing in the 2014-15 Reflections contest. This year's theme was "The world will be a better place if..." We had a total of 37 entries, including submissions in the Visual Arts, Literature,

Photography, Film Production, Music and Dance categories. First place winners moved on to the Henrico County level; County winners are expected to be announced in mid-January. All of the TES entries will be hung outside the library by the end of this week so the students can appreciate their friends' efforts.

- Square One Art – The products arrived today and will go home with students on Wednesday. \$17,923 was spent in gross sales. We receive free shipping of our final custom products because we have at least 50 orders. Standard profit percentage is 33% but we will receive an extra 5% profit on top of that because we have more than 45% parent order participation, so we will receive 38% profit.  $\$17,923 \times 38\% \text{ profit} = \$6810.74$  Profit estimated. The check for (estimated) \$6,810.74 to our TES PTA should arrive around 10 days after final shipment of orders. That will wrap up the Square 1 Art project for TES this year. There was discussion surrounding the process of determining the artwork for the students. It is determined by the art curriculum at that time for the specific grade.
- Veteran's Day Assembly – Had a great turn out with lots of WWII vets in attendance. Ned Cox and Tim Donnellan made wonderful speeches and the Tuckahoe community wants to thank them and all the veterans for attending the assembly. A special thanks to all my volunteers who helped me to make the event run smoothly.

#### **December:**

- Book Fair – The in-shop book fair at bbgb is being held this Friday, Saturday and Sunday. They've extended their hours for TES on Friday - opening at 8am AND serving coffee and donuts!! Please take this opportunity to check out the new shop in Carytown. 15% of proceeds will go back to our school - no flyer or coupon needed! Be sure to look for wish list books for our sister school, Fair Oaks Elementary, while you are browsing. We'd like to extend our love of reading to others! Announcements have been posted in Signals the past three weeks. Flyers went home in backpacks either last week or today. Please help spread the word and encourage the TES community as well as family and friends to get some early holiday shopping accomplished this weekend. The shop provides gift wrapping.
- First Grade Musical – Coming up December 15.
- Holiday Kids Corner – This Friday 2:30 – 5:30. Look at the back of the flyer for budgeting purposes for your child.

#### **VI Adjourn**

#### **2014-2015 PTA Executive Board Regular Attendees**

President: Angela Kennedy

Treasurer: Beth Robbins

Corresponding Secretary: Jennifer Pounders

Recording Secretary: Emily Hare

President Elect: Amy Belcher

Treasurer Elect: Dana Johnson

Parliamentarian: Heidi Frenzel