

TES PTA AGENDA
General and Executive Board Meeting
February 2, 2015

I Call to Order

II Approval of the December Minutes – distributed via email and copies provided at meeting.

A motion to approve December minutes was made and passed. Heidi Frenzel made the motion and Amy Belcher seconded the motion.

III Principal's Report – Benchmark Testing has started. Teachers will not be sending results home since it is for diagnostic purposes only. Central Office called Mrs. Ford today about the renovation. The eight trailers will be set up on the black top in May. Teachers can move when school is out and unpack over the summer. There are some left over bond referendum funds and they have asked Mrs. Ford what she would like to update along with the gym floor. They will start in June and she hopes that the kids will be in the classroom by Winter Break. The gym renovation will start in the summer of 2016. April 2 Mrs. Ford will provide a Parent Coffee one evening regarding class placement. Parents requested clarification from Mrs. Ford regarding Valentine's Day treats.

IV Teacher Representative/Mrs. Archer – No report.

V Report of Officers

Treasurer's Report –

Financial Update -

1. Book fair made \$193 in December. There is a week-long book fair at TES planned for February.
2. Square One Art came in at \$6844, which is \$1844 above budget.
3. First grade musical shows income of \$118. They actually spent \$727. The credit is due to money collected for DVDs (\$845), which we have not paid for yet.
4. Designations - we spent \$475 on color printers and \$3000 for the STEM kits

Proposal to Change the Budget of Community Service and Guardian Angel Fund -

- We started the clothing bin after the current year budget was completed.
- As of the result of donations through December, we have received \$477 (\$277 in December and \$198 in January). Based on these results, we expect to earn an additional \$1000 for the last 5 months of the year.
- Community Service spent around \$110 for bread for the December food drive and snacks for Fair Oaks.
- So, we have approximately \$1350 of additional income that was not budgeted for this school year.
- We propose that this money should be used for community service needs for both TES and Fair Oaks.
 - We had a request from Mrs. Ozmore for backpacks and school supplies for TES students. Most things would be needed for back to school in August, but we would like to buy them ahead of time to be used as needed. We estimate that this would cost \$250 and propose to increase the guardian angel fund budget by \$250 to \$1750.
 - We also got a wish list from Fair Oaks of items that they needed to help them in the classroom - many of the items are school supplies such as glue sticks and pencils. We propose to budget the rest of the expected income of \$1100 from the clothing bin to Community Service, creating a budget of \$1100 (as the budget is 0 now).

Any discussion or questions regarding the proposal to change the budget? If none, do we have a motion to increase the guardian angel fund budget to \$1750 and the community service budget to \$1100? Laura McCoy made the motion and Amy Belcher seconded the motion.

Treasurer Elect's Report – No report.

President Elect's Report – Amy is presenting the Nominating Committee Slate: Meg Simonton, Melissa Berry, Kelly Bitsko, Emily Keith and Angela McKay. The Nominating Committee will meet and nominate a chair. They will present a slate at the March meeting. We will vote in April. Tonight we need to vote on the Nominating Committee. Beth Robbins made a motion to accept this slate and Jennifer Pounders seconded the motion.

Corresponding Secretary's Report – February 3 – 7 is National School Counselor's Week and they will receive goodies this week. The National Cafeteria Worker's Week is in October, but Jennifer is recognizing them with a gift card this month. Care and concern cards have been sent to teachers in the month of January.

Parliamentarian's Report – No report. Thank you for coming. When we have a vote we need a quorum of 20 people.

President's Report – The Pow Wow Patch is moving along and once Central Office approves we will move forward.

HCCPTA Representative – The meeting was cancelled last week.

VI New Business – February 17th is the Book Bonanza (TES program that replaces the county's Book Bowl) for the 5th Grade. A Sign Up Genius will be sent out to parents of 5th graders. We need volunteers for the games. It is sure to be a fun time. We will be posting a map outside of the library for students to post earned stickers based upon the number of books read. More to come.

The meeting took a 5 minute break to mingle and allow those to leave if needed.

VII Committee Reports (Executive Board)

- SEATS – December in review:

December 3rd - Maymont presented "Life Cycles" to our 2nd graders.

December 8th - Young Scientists visited kindergarten with a workshop about measurement.

December 17th - The Virginia Living Museum traveled from Newport News to present "Bears-Oh My" to the 1st grade.

January in review:

1/15 Zach Daniel - WTVR CBS 6 Chief Meteorologist & TES parent visited 2nd grade for very informative weather lesson.

1/21 Ryan K. Smith - VCU Associate professor of history, author & TES parent visited 5th grade to discuss the writing process with a focus on editing. Feedback from the 5th grade teachers was so favorable that Heidi is now making arrangements for Dr. Smith to visit the 4th grade before their writing test in March.

1/22 Young Scientists presented 'Weather' to 2nd Grade

1/22 The Virginia Historical Society presented 'Voices of the Revolution' to 4th grade

Ahead in February:

2/3, 2/17 & 2/18 Ginjer Clarke - Children's author, specializing in fun, fact-filled nonfiction books about weird, wonderful animals will give an introductory presentation 2/3 to all 3rd graders followed by writing workshops in each 3rd grade class on 2/17 & 2/18

2/5 Young Scientists will present 'Sun & Shadows' to Kindergarten

2/17 One School One Book Program begins - The World According to Humphrey by Betty G. Birney

2/18 VCU Hall of Fame Basketball Star Calvin Duncan returns with another motivational message called 'POWER of a dream' for our 4th & 5th graders

- ASE – The winter session of After-School Enrichment begins this week Wednesday. Flyers went home with the students mid-January and online registration was open for one week. Thank you to Dana Johnson for setting up the online piece. There are 169 students registered for ASE classes for the winter term. An email has been sent to parents asking for volunteer help each week -- so far we have had a good response but need many more volunteers. We look forward to a fun and enriching session!
- Annual Fund – We had contributions to the Annual Fund totaling \$24,000. Letters to all who contributed went out in backpacks last week.

- Book Fair – The book fair committee is geared up for the book fair which will be held later this month. Announcements are being posted in Signals the next two weeks. Flyers will go home in backpacks the week before the fair. Our local vendor, bbgb is looking forward to the opportunity to showcase some fabulous new books to the TES community. This year's book fair is being held as a stand-alone event (without the benefit of a family night or ice cream social.) Teacher wish lists will be provided, and the children will all have the opportunity to visit the book fair during the school day with their class. The class visits are NOT for shopping - just wishing! Teachers can also use this time to talk about new books and authors or have an impromptu story time. Fair dates and times are: Tuesday, Feb 17, 2-4pm, Wednesday Feb 18, 9-4.
- Buildings and Grounds – No report.
- Chess Club – No report.
- Community Service – The food drive in December was great. We took 30 boxes of food to Fair Oaks and when we delivered they had exactly 30 families that requested assistance. We had an abundance of some foods therefore a shop was set up for the larger families to pick up more items that were needed.
- Drama Club – The Drama Club participants have begun rehearsals for their productions on March 31 and April 2! Some of the rehearsals leading up to the final performances are considered mandatory and all participants and their parents have been notified about these specific times and dates. Both casts are very excited and all students have received their scripts and are in the process of memorizing their lines, songs and choreography as well as learning the ins and outs of theater/stage production.
- Facebook – Still posting daily.
- First Grade Musical – No report.
- Hospitality – No report.
- SCA/Spirit Nights – This Sunday is the University of Richmond game at 2:30 p.m. Our next event will be at Panera but the date is still to be determined.
- Signals – No report.
- Spirit Wear – There are three committee chairs for next year.
- STOP – No report.
- Volunteers – No report.
- Newcomers – Jennifer is in the process of setting up a meeting with Cara Hart and Emily Phaup, Mrs. Ozmore, Amy Belcher and Angela Kennedy to discuss the summer and beginning of the new year plan.
- Field Day – No report.
- Spring Fling – Saturday April 25 10 am – 2 pm. The committee had their first meeting last week. Off to a good start. If you know of any vendors who are interested in selling, please contact Katherine Davis.
- Teacher Appreciation Week – No report.
- Yearbook – No report.
- Family Night – No report.
- Calendar and Directory – No report.
- Duathlon – No report.
- Fall Clean Up – No report.
- Walk to School Day – No report.
- Lego – Two junior teams meeting in January and February. The senior team is going to join a global innovation competition. The winnings is \$25K.
- Reflections – No report.
- Square One Art – No report.
- Veteran's Day Assembly – No report.

VI Adjourn

2014-2015 PTA Executive Board Regular Attendees

President: Angela Kennedy

Treasurer: Beth Robbins

Corresponding Secretary: Jennifer Pounders

Recording Secretary: Emily Hare

President Elect: Amy Belcher

Treasurer Elect: Dana Johnson

Parliamentarian: Heidi Frenzel

2014-2015 Designations Budget - Year To Date

7/1/2014 through 1/29/2015 Using TES PTA Budget

1/29/2015

Page 1

Category	7/1/2014 Actual	- Budget	1/29/2015 Difference
EXPENSES	6,685	37,907	31,222
Designated Expenses	6,685	37,907	31,222
Accelerated Reader	1,000	1,000	0
Bike Rack	250	250	0
Book Room	130	7,000	6,870
Color Printers	473	500	27
Empowering Writers	0	5,431	5,431
Expanding Expressions Toolkit for Speech	230	230	0
Horseshoe Signs	500	500	0
iPad for Art	599	600	1
Lakeshore STEM kits	2,993	3,000	7
Lego Robots	0	560	560
National Known Author	0	5,000	5,000
Pow Wow Patch	0	7,000	7,000
Reading A to Z	510	600	90
SEATS	0	5,936	5,936
Spring Fling Signs	0	300	300
Net Difference:	-6,685	-37,907	31,222

2014-2015 Budget Report v2 - Year To Date

7/1/2014 through 1/29/2015 Using TES PTA Budget

1/29/2015

Page 1

Category	7/1/2014 Actual	- Budget	1/29/2015 Difference
INCOME	42,744	44,735	-1,991
Contributions	25,515	24,735	780
Annual Fund	24,313	23,435	878
Corporate Support	807	800	7
Memberships	395	500	-105
Fundraisers	17,229	20,000	-2,771
Book Fair	193	1,500	-1,307
Duathlon	2,543	1,500	1,043
Holiday Kids' Corner	5,233	2,000	3,233
Spirit Merchandise	2,641	1,000	1,641
Spring Fling	-225	9,000	-9,225
Square One Art	6,844	5,000	1,844
EXPENSES	-11,262	44,735	55,997
Management & General Expenses	1,813	3,185	1,372
Bank Service Charges	878	900	22
Insurance PTA	305	305	0
Office Supplies	514	800	286
Parliamentarian Expenses	0	80	80
President - Discretionary	116	800	684
PTA Conventions	0	300	300
Program Expenses	-13,075	41,550	54,625
Scholastic Enrichment	-10,546	16,620	27,166
1st Grade Musical	-118	800	918
5th Grade Musical & Video	0	1,100	1,100
After School Enrichment	-9,700	500	10,200
Drama Club	-6,952	800	7,752
Family Night	0	500	500
Field Day	0	500	500
Legos Competition	130	420	290
Peter Rabbit's Garden	0	400	400
Reflections	0	100	100
SEATS	6,094	11,500	5,406
School Support	4,128	13,080	8,952
Buildings & Grounds	546	2,500	1,954
Teacher Appreciation & Room Parents	101	4,200	4,099
Teacher Funds	3,482	6,380	2,898
Services	-6,658	11,850	18,508
5th Grade Celebration	175	2,500	2,325
Birthday Ribbons	0	100	100
Chess Club	-320	0	320
Communications (Signals, Website)	70	250	180
Community Service	108	0	-108
Correspondence Secretary	691	1,800	1,109
Directory	-55	0	55
Guardian Angel Fund	419	1,500	1,081
Hospitality	1,042	2,200	1,158
National Walk to School Day	118	100	-18
Newcomers	575	700	125
PTA Programs-Socials	150	2,000	1,850
Scholarship-High School Support	0	500	500
Veterans Day	195	200	5
Yearbook	-9,824	0	9,824
Net Difference:	54,006	0	54,006